

LANCASTER
CITY COUNCIL

Promoting City, Coast & Countryside

Key Decisions Forward Plan

1 November 2009
28 February 2010



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INTRODUCTION

In order to ensure openness and accountability, this Forward Plan of key decisions has been prepared to set out clearly the **key decisions** that the Cabinet and Council Officers will be taking over the next four months.

The Plan will be updated on a monthly basis and seeks to include all issues that are defined as “key decisions” in accordance with the Council’s Constitution and identifies which body will make the decision.

The Plan tries to anticipate the issues that will be the subject of a key decision within a given timescale. For each item, this Plan includes:

- a description of the item for decision
- who will take the decision
- the date or period within which it will be taken
- groups identified for consultation and how this will be undertaken
- the process and timescale for persons wishing to make representations
- a list of documents that will be used in consideration of the matter

Key Decision - Definition

The definition of a key decision is set out in Part 2, Article 13 “Decision Making” of the Council’s Constitution which states:

- A decision should be a Key Decision on financial grounds if it relates to any of the following:

expenditure or savings proposal not included within approved capital or revenue budgets (including new schemes, external funding bids, increased spending on or transfers/virements between budgeted schemes):

- estimated at over £50,000 in total (gross), or
 - where there are unbudgeted net revenue costs or other potential liabilities arising in current or future years.
- i. Any other initiative that relates to or would result in potential savings of over £50,000 in any year, which are not provided for in the approved budget.
 - ii. The allocation of revenue or capital grants (receivable or payable) or any general budget allocations where their specific use or method of allocation has not previously been approved by Cabinet. This also covers any proposals to delegate such arrangements.
 - iv. The award of contracts over £50,000.
 - v. Proposals that involve taking on the role of Accountable Body for a particular initiative.
 - vi. The carry forward of under- or overspends, irrespective of amount.

- vii. Increasing future years' spending forecasts in line with any flexibility authorised by Council, irrespective of amount.

With the exception of the following which shall not be a Key Decision:

- Transactions carried out as part of the efficient administration of the Council's finances in line with council policy and the s151 Officer's functions, e.g. treasury management.
 - Subsequent allocation of grants (receivable or payable) within a framework and criteria previously agreed by Cabinet.
 - Setting of fees and charges levels, including concessions, within the approved Budget and Policy Framework.
 - Incurring expenditure essential to meet any immediate needs created by an emergency threatening life and limb or related to major structural damage threatening the fabric of a building [see Financial Procedures section A 1.11 (f)].
- A decision should be a Key Decision on community impact grounds if it would have a significant and lasting impact on one or more of the following:
- (a) reputation of the Council
 - (b) the environment
 - (c) the local economy
 - (d) community safety
 - (e) human rights, equal opportunities or racial equality
- The Monitoring Officer would be responsible for the interpretation of the words **significant and lasting** in the community impact test.

The Plan does not, therefore, include:

- exempt or confidential information as defined in the Council's Constitution Part 4 Section 2, 10.03 and 10.04;
- any reference to decisions made by the Council's regulatory and other committees, i.e.
 - Licensing
 - Planning and Highways
 - Appeals
 - Standards
 - Audit
 - Personnel
 - Appraisal
- any decisions made by Cabinet or delegated to Officers which are not defined as **key decisions**.

Contacts

If you have any queries relating to the publication of this Plan please contact Gill Noall, Head of Democratic Services, on 01524 582060.

LANCASTER CITY COUNCIL

FORWARD PLAN – SUMMARY OF KEY DECISIONS

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
	Supply of Kitchen Food Waste Containers and Kerbside Food Waste Containers	Before 30 November 2009
	Tender Acceptance - Emergency Call Centre Procurement (Council Housing Services)	Before 30 November 2009
Councillor Malcolm Thomas	Capital Investment Strategy	To be considered as part of the 'Medium Term Strategy: Finance and Resources' report
Leader of the Council	Appraisal of the Winter Gardens Business Plan	8 December 2009
Councillor Malcolm Thomas	CCTV	8 December 2009
Councillor Jon Barry, Councillor Malcolm Thomas	Fairfield Association Urban Nature Area, Lancaster	8 December 2009
Councillor Malcolm Thomas	Corporate and Municipal Repairs	8 December 2009
Councillor Roger Mace	Implementation of Shared Service for Revenues & Benefits (Phase 1)	8 December 2009
Councillor Evelyn Archer, Councillor David Kerr	Chatsworth Gardens, Morecambe - Funding Agreement	8 December 2009
Councillor Malcolm Thomas	Land at Aalborg Square, Lancaster	19 January 2010
Councillor Jon Barry	Natural England Review of National Park boundaries	19 January 2010
Councillor Evelyn Archer, Councillor David Kerr	Chatsworth Gardens, Morecambe - Site Assembly	19 January 2010
Councillor Malcolm Thomas	Review of Parking Fees and Charges 2010/11	19 January 2010
Councillor Malcolm Thomas	Municipal Buildings Room Hire Fees and Charges	19 January 2010
Councillor David Kerr	Health & Strategic Housing - Fees and Charges 2010/11	19 January 2010
Councillor June Ashworth	Lancaster District Arts Strategy	16 February 2010
Councillor Malcolm Thomas	Auction Mart Car Park, Thurnham Street, Lancaster	16 February 2010

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Supply of Kitchen Food Waste Containers and Kerbside Food Waste Containers
WARD:	All Wards;
SERVICE:	City Council (Direct) Services
DECISION MAKER:	Officer Delegated Decision
RESPONSIBLE CABINET MEMBER:	
KEY DECISION CRITERIA:	Financial Threshold
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	Decision to determine award for supply of kitchen kerbside food waste caddies ahead of food waste collection roll out in Aug 2010. The process will follow and will comply with the Council's Contract Procedure Rules and E.U. Public Procurement Rules.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	Before 30 November 2009
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Cabinet Meeting 2 September 2009 Minute No. 47 refers.
GROUPS IDENTIFIED FOR CONSULTATION:	Not applicable
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Consultation is not appropriate as this is a private contract.
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Not applicable

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Tender Acceptance – Emergency Call Centre Procurement (Council Housing Services)
WARD:	All Wards;
SERVICE:	Council Housing Services
DECISION MAKER:	Officer Delegated Decisions
RESPONSIBLE CABINET MEMBER:	
KEY DECISION CRITERIA:	Financial Threshold
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	<p>Lancaster City Council is seeking to purchase a system comprising of application/operation software, hardware, and associated project management, implementation and training services, for an Emergency Call Centre providing monitoring and response for community alarm/telecare services and other out of office hours emergency calls via a mini competition using the NHS PASA Telecare national framework agreement.</p> <p>The process will follow and will comply with the Council's Contract Procedure Rules and E.U. Public Procurement Rules.</p>
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	Before 30 November 2009
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Cabinet Meeting 20 January 2009 Minute No 122 refers and AMWG meeting dated 18 February 2009
GROUPS IDENTIFIED FOR CONSULTATION:	Not applicable
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Consultation is not appropriate as this is a private contract.
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Not applicable
REASON DECISION HAS BEEN DELAYED:	The evaluation period had to be extended, due to queries with tenderers.

LANCASTER CITY COUNCIL

Key Decision Taken by Cabinet or delegated Officer

PLEASE NOTE THAT THIS DECISION WILL BE CONSIDERED AS PART OF THE 'MEDIUM TERM STRATEGY: FINANCE AND RESOURCES' REPORT (PREVIOUSLY MEDIUM TERM RESOURCES REPORT), WHICH IS DUE TO BE CONSIDERED BY CABINET AT ITS MEETING ON 10 NOVEMBER 2009.

ITEM FOR DECISION:	Capital Investment Strategy
WARD:	All Wards;
SERVICE:	Financial Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Malcolm Thomas
KEY DECISION CRITERIA:	Financial and Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	As part of the half yearly monitoring and update arrangements for the Capital Investment Strategy, issues that require key decisions to be taken may well arise.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	This item is to be considered as part of the 'Medium Term Strategy: Finance and Resources' report, which will be considered by Cabinet at its meeting on 10 November 2009.
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Not applicable at present
GROUPS IDENTIFIED FOR CONSULTATION:	Not applicable at present
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	None directly - though individual issues may relate to items that have been the subject of consultation previously.
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Not applicable at present

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Appraisal of the Winter Gardens Business Plan	
WARD:	All Wards;	
SERVICE:	Cultural Services	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Leader of the Council	
KEY DECISION CRITERIA:	Financial and Community Impact	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	Appraisal of the Winter Gardens Business Plan	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	8 December 2009	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None.	
GROUPS IDENTIFIED FOR CONSULTATION:	Not applicable.	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	This report follows from a report to Council on 29 April 2009. The report seeks to evaluate/review the Business Plan. Hence no reference to consultation.	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Not applicable.	
REASON DECISION HAS BEEN DELAYED:	Seeking support from the LSP before approval.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	CCTV
WARD:	All Wards;
SERVICE:	Property Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Malcolm Thomas
KEY DECISION CRITERIA:	Financial and Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	To consider future funding arrangements for the operation of the CCTV system
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	8 December 2009
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None
GROUPS IDENTIFIED FOR CONSULTATION:	The police will be consulted as a major stakeholder in the operation of the system, and all authorities who have a statutory community safety responsibility, as will the Lancaster District Chamber of Commerce.
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Consultation is limited as the report relates to funding arrangements only
DATE FOR REPRESENTATIONS TO BE RECEIVED:	30 November 2009
REASON DECISION HAS BEEN DELAYED:	Further information is required regarding procurement arrangements.

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Fairfield Association Urban Nature Area, Lancaster
WARD:	Castle Ward;
SERVICE:	Property Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Jon Barry, Councillor Malcolm Thomas
KEY DECISION CRITERIA:	Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	To update Members on the current position with the Fairfield Association's plans for an Urban Nature Reserve and seek direction on how they wish officers to proceed with the scheme.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	8 December 2009
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Exempt as contain financially sensitive information
GROUPS IDENTIFIED FOR CONSULTATION:	Specific consultation will take place with officers identified in the standard Cabinet report format i.e. Financial Services, Legal Services, S151 Officer and Monitoring Officer.
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	The Fairfield Association have carried out some public consultation, but there is no other external consultation process with this item.
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Date not applicable

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Corporate and Municipal Repairs
WARD:	All Wards;
SERVICE:	Property Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Malcolm Thomas
KEY DECISION CRITERIA:	Financial and Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	<p>To update Cabinet on the extent of the backlog repairs still outstanding to the Council's Corporate and Municipal Building stock.</p> <p>To establish where buildings are worsening and therefore potentially failing to meet necessary legislative requirements.</p> <p>To plan and programme the outstanding backlog repairs and legislative requirements in an efficient and effective way.</p>
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	8 December 2009
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Minute No. 47 Budget and Performance Panel 13 th February 2007.
GROUPS IDENTIFIED FOR CONSULTATION:	None
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	No consultation has taken place at this stage
DATE FOR REPRESENTATIONS TO BE RECEIVED:	8 December 2009
REASON DECISION HAS BEEN DELAYED:	Further information is required regarding costs of works that are required.

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Implementation of Shared Service for Revenues & Benefits (Phase 1)
WARD:	All Wards;
SERVICE:	Revenue Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Roger Mace
KEY DECISION CRITERIA:	Financial Threshold
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	The report sets out the business case for implementation of the shared senior management arrangement for Revenues & Benefits in partnership with Preston City Council to become effective from 1 April 2010. The report includes the governance arrangements and the costs/savings information that will enable Cabinet to make an informed decision about implementation and the affected staff to be treated in accordance with the Council's Human Resources policies.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	8 December 2009
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Cabinet Minutes 1 September and 6 October 2009.
GROUPS IDENTIFIED FOR CONSULTATION:	UNISON and staff members affected.
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Management/Staff Meetings.
DATE FOR REPRESENTATIONS TO BE RECEIVED:	7 December 2009.

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Chatsworth Gardens, Morecambe – Funding Agreement	
WARD:	Harbour Ward; Heysham North Ward;	
SERVICE:	Economic Development and Tourism	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Evelyn Archer, Councillor David Kerr	
KEY DECISION CRITERIA:	Financial and Community Impact	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	To request that Cabinet consider whether or not to enter into a funding agreement to deliver the Exemplar Scheme.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	8 December 2009	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Winning Back Morecambe's West End Masterplan 2005 Morecambe Resort Action Plan 2002 Lancaster District Housing Strategy 2004/2008 Deed of Variation to Funding Agreement July 2008	
GROUPS IDENTIFIED FOR CONSULTATION:	Elected Members Voluntary and Community Organisations Local Residents Other relevant public bodies English Partnerships	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Planning Process for Chatsworth Gardens Public Consultation Event 2007 Public Consultation via the 'West End Bulletin' West End Partnership Board (various evenings)	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Events have now taken place.	
REASON DECISION HAS BEEN DELAYED:	Decision has been delayed from 21 st April 2009 – awaiting decision from Homes and Communities Association regarding funding.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Land at Aalborg Square, Lancaster
WARD:	Duke's Ward;
SERVICE:	Property Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Malcolm Thomas
KEY DECISION CRITERIA:	Financial and Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	To update Cabinet on the potential disposal of land at Aalborg Square, Lancaster, to facilitate an extension of the courts building.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	19 January 2010
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Previous cabinet agenda and minutes
GROUPS IDENTIFIED FOR CONSULTATION:	Ward councillors
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	By email to gcox@lancaster.gov.uk
DATE FOR REPRESENTATIONS TO BE RECEIVED:	19 January 2010
REASON DECISION HAS BEEN DELAYED:	To allow more time to prepare the report.

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Natural England Review of National Park boundaries
WARD:	Upper Lune Valley Ward;
SERVICE:	Planning Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Jon Barry
KEY DECISION CRITERIA:	Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	The Council will be asked for a view on proposals to extend the Yorkshire Dales National Park and the Lake District National Park. Some parts of these extensions to cover areas which lie within Lancaster District.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	19 January 2010
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Assessment of scope for national parks extensions by Alison Farmer Associates on behalf of Natural England.
GROUPS IDENTIFIED FOR CONSULTATION:	Statutory bodies, local communities and stakeholders
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Natural England will undertake a consultation process for 12 weeks commencing in December 2009
DATE FOR REPRESENTATIONS TO BE RECEIVED:	15 December 2009.

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Chatsworth Gardens, Morecambe - Site Assembly	
WARD:	Harbour Ward; Heysham North Ward;	
SERVICE:	Economic Development and Tourism	
DECISION MAKER:	Cabinet	
RESPONSIBLE CABINET MEMBER:	Councillor Evelyn Archer, Councillor David Kerr	
KEY DECISION CRITERIA:	Financial and Community Impact	
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	For Cabinet to consider proceeding with compulsory purchase order.	
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	19 January 2010	
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Winning Back Morecambe's West End Masterplan 2005 Morecambe Resort Action Plan 2002 Lancaster District Housing Strategy 2004/2008 Deed of Variation to Funding Agreement July 2008	
GROUPS IDENTIFIED FOR CONSULTATION:	Elected Members Voluntary and Community Organisations Local Residents Other relevant public bodies English Partnerships	
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Planning Process for Chatsworth Gardens Public Consultation Event 2007 Public Consultation via the 'West End Bulletin' West End Partnership Board (various evenings)	
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Events have now taken place	
REASON DECISION HAS BEEN DELAYED:	Decision has been delayed from March 2009 as notification of funding has not yet been received from Homes and Communities Agency.	

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Review of Parking Fees and Charges 2010/11
WARD:	All Wards;
SERVICE:	Property Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Malcolm Thomas
KEY DECISION CRITERIA:	Financial Threshold
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	To consider the level of parking fees and charges for 2010/11
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	19 January 2010
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None at present
GROUPS IDENTIFIED FOR CONSULTATION:	Local Chambers of Commerce and of Trade and other stakeholders and users as appropriate.
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Cabinet report to be circulated to Local Chambers of Commerce and of Trade and other stakeholders and users as appropriate. Letters or emails to the Head of Property Services or Administration Manager, Lancaster Town Hall, Dalton Square, Lancaster, LA1 5PJ.
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Prior to Friday 8 January, 2010

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Municipal Buildings Room Hire Fees and Charges
WARD:	All Wards;
SERVICE:	Property Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Malcolm Thomas
KEY DECISION CRITERIA:	Financial Threshold
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	To consider a review of room hire fees and charges and to set fees for 2010/11
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	19 January 2010
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None
GROUPS IDENTIFIED FOR CONSULTATION:	None identified as user groups are so disparate
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	By contacting the lead officer gcox@lancaster.gov.uk or telephoning 01524 582504
DATE FOR REPRESENTATIONS TO BE RECEIVED:	1 January 2010

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Health & Strategic Housing - Fees and Charges 2010/11
WARD:	All Wards;
SERVICE:	Health and Strategic Housing
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor David Kerr
KEY DECISION CRITERIA:	Financial Threshold
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	The report sets out options for increasing fees and charges for a range of services in Health & Strategic Housing as part of the budget process
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	19 January 2010
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Fees and Charges Cabinet Report 2009/10
GROUPS IDENTIFIED FOR CONSULTATION:	None specifically
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Verbally or in writing to Head of Health and Strategic Housing, Town Hall, Morecambe. Tel: 01524 582701
DATE FOR REPRESENTATIONS TO BE RECEIVED:	18 December 2009

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Lancaster District Arts Strategy
WARD:	All Wards;
SERVICE:	Cultural Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor June Ashworth
KEY DECISION CRITERIA:	Financial and Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	To receive and consider for approval the Lancaster District Arts Strategy
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	16 February 2010
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	None
GROUPS IDENTIFIED FOR CONSULTATION:	Not applicable.
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Extensive consultation has been going on via the production of the draft arts strategy, and is reflected in the draft being presented to Cabinet for comment and approval.
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Not applicable
REASON DECISION HAS BEEN DELAYED:	The Lancaster District Arts Strategy is to be presented to the LDLSP for their endorsement, prior to consideration by Cabinet.

Key Decision Taken by Cabinet or delegated Officer

ITEM FOR DECISION:	Auction Mart Car Park, Thurnham Street, Lancaster
WARD:	Duke's Ward;
SERVICE:	Property Services
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Malcolm Thomas
KEY DECISION CRITERIA:	Financial and Community Impact
SUMMARY DESCRIPTION OF RELEVANT ISSUES:	To update Members on the current position with the car park and seek direction on how to proceed with the site
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	16 February 2010
LIST OF BACKGROUND PAPERS FOR CONSIDERATION:	Exempt - contains financially sensitive information
GROUPS IDENTIFIED FOR CONSULTATION:	County Council Highways, Lancaster District Local Strategic Partnership, North Lancashire Teaching PCT and Ward Councillors.
PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:	Written consultation will take place prior to the report being published
DATE FOR REPRESENTATIONS TO BE RECEIVED:	Date not applicable